Regular Meeting Agenda

Tuesday, February 25, 2020
6:00 PM
Closed Session - 6:00 PM
Regular Meeting - 7:00 PM

Council Chambers

City Council

Mayor
Mary Campbell

Mayor Pro Tem
Justin Massey

Councilmembers
Hany S. Fangary
Michael Detoy
Stacey Armato

City Treasurer
Karen Nowicki

City Attorney
Michael Jenkins

Executive Team
Suja Lowenthal, City Manager
Nico De Anda-Scaia, Assistant to the City Manager

Viki Copeland, Finance Director
Marnell Gibson, Public Works Director
Michael McCrory, Interim Police Chief
Ken Robertson, Community Development Director
Vanessa Godinez, Human Resources Manager
Kelly Orta, Community Resources Manager
6:00 P.M. - CLOSED SESSION

(LOCATION: Meetings convene in the Council Chambers and move to the Second Floor Conference Room after Public Comment)

CALL TO ORDER IN COUNCIL CHAMBERS

ROLL CALL

PUBLIC COMMENT

RECESS TO CLOSED SESSION IN SECOND FLOOR CONFERENCE ROOM

1. 20-0112 MINUTES: Approval of minutes of Closed Session held on February 11, 2020.

2. 20-0113 CONFERENCE WITH LEGAL COUNSEL: Threatened Litigation
   Government Code Section 54956.9(d)(2) and (e)(4)
   The City Council finds, based on advice from legal counsel, that discussion in open session will prejudice the position of the City in the litigation.
   Number of Potential Cases: 1
   (threat of litigation over MOU on EWMP infiltration project)
   Attachments:
   1. 07-10-19 Letter from Redondo Beach Mayor William Brand
   2. 08-07-19 Letter from Torrance Mayor Patrick Furey

3. 20-0114 CONFERENCE WITH LEGAL COUNSEL: Pending Litigation
   Government Code Section 54956.9(d)(1)
   The City finds, based on advice from legal counsel, that discussion in open session will prejudice the position of the City in the litigation.
   a) Name of Case: Michael Frilot v. City of Hermosa Beach, et al.
      Los Angeles County Superior Court, Case Number: 20TRCV00045
   b) Name of Case: Rachel Muzatko v. City of Hermosa Beach, et al.
      Los Angeles County Superior Court, Case Number: 20TRCV00048
   c) Name of Case: Dina Fangary v. City of Hermosa Beach, et al.
      Los Angeles County Superior Court, Case Number: 19STCP05134

ADJOURNMENT OF CLOSED SESSION
7:00 P.M. - REGULAR AGENDA

All council meetings are open to the public. PLEASE ATTEND.

The Council receives a packet with detailed information and recommendations on nearly every agenda item. City Council agenda packets are available for your review on the City's website located at www.hermosabeach.gov. Complete agenda packets are also available for public inspection in the City Clerk's office.

During the meeting, a packet is also available in the Council Chambers foyer or you can access the packet at our website, www.hermosabch.org, on your laptop, tablet or smartphone through the wireless signal available in the City Council chambers - Network ID: CHB-Guest, Password: chbguest

To comply with the Americans with Disabilities Act of 1990, Assistive Listening Devices (ALD) will be available for check out at the meeting. If you require special assistance to participate in this meeting, you must call or submit your request in writing to the Office of the City Clerk at (310) 318-0203 at least 48 hours prior to the meeting.

Oral and Written Communication

Persons who wish to have written materials included in the agenda packet at the time the agenda is published on the City's website must submit the written materials to the City Manager's office by email (anny@hermosabeach.gov) or in person by noon of the Tuesday, one week before the meeting date.

Written materials pertaining to matters listed on the posted agenda received after the agenda has been posted will be added as supplemental materials under the relevant agenda item on the City's website at the same time as they are distributed to the City Council by email. Supplemental materials may be submitted via eComment (instructions below) or emailed to anny@hermosabeach.gov. Supplemental materials must be received before 4:00 p.m. on the date of the meeting to ensure Council and staff have the ability to review materials prior to the meeting. Supplemental materials submitted after 4:00 p.m. on the date of the meeting or submitted during the meeting will be posted online the next day.

Submit Supplemental eComments in three easy steps:

Note: Your comments will become part of the official meeting record. You must provide your full name, but please do not provide any other personal information (i.e. phone numbers, addresses, etc) that you do not want to be published.

1. Go to the Agendas/Minutes/Video webpage and find the meeting you’d like to submit comments on. Click on the eComment button for your selected meeting.
2. Find the agenda item for which you would like to provide a comment. You can select a specific agenda item/project or provide general comments under the Oral/Written Communications item.
3. Sign in to your SpeakUp Hermosa Account or as a guest, enter your comment in the field provided, provide your name, and if applicable, attach files before submitting your comment.

Public Participation Speaker Cards:

If you wish to speak during Public Participation, please fill out a speaker card at the meeting. The purpose of the speaker card is to streamline and better organize our public comment process to ensure names of speakers are correctly recorded in the minutes and where appropriate, to provide contact information for staff follow-up.
CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

CLOSED SESSION REPORT

ANNOUNCEMENTS

APPROVAL OF AGENDA

PROCLAMATIONS / PRESENTATIONS

MISCELLANEOUS ITEMS AND REPORTS - CITY MANAGER

PUBLIC PARTICIPATION: Although the City Council values your comments, the Brown Act generally prohibits the Council from taking action on any matter not listed on the posted agenda as a business item.

1. ORAL AND WRITTEN COMMUNICATIONS: If you wish to provide public comment, please fill out a speaker card to ensure names of speakers are correctly recorded in the minutes and where appropriate, to provide contact information for staff follow-up. This is the time for members of the public to address the City Council on any items within the Council's jurisdiction not on this agenda, on items on this agenda as to which public comment will not be taken (Miscellaneous Items and Reports – City Council and Other Matters), or to request the removal of an item from the consent calendar. Public comments on the agenda items called Miscellaneous Reports and Other Matters will only be heard at this time. Comments on public hearing items are heard only during the public hearing. Members of the audience may also speak:
   
   1) during discussion of items removed from the Consent Calendar;
   
   2) during Public Hearings; and,
   
   3) during discussion of items appearing under Municipal Matters. Comments from the public are limited to three minutes per speaker. The City Council acknowledges receipt of the written communications listed below. No action will be taken on matters raised in written communications. The Council may take action to schedule issues raised in oral and written communications for a future agenda. Citizens with comments regarding City management or departmental operations are requested to submit those comments to the City Manager.

a) REPORT 20-0109

   Recommendation: Staff recommends that the City Council receive and file the written communication.
2. CONSENT CALENDAR: The following more routine matters will be acted upon by one vote to approve with the majority consent of the City Council. There will be no separate discussion of these items unless a Council member removes an item from the Consent Calendar. Items removed will be considered under Agenda Item 4, with public comment permitted at that time.

a) REPORT 20-0111

MEMORANDUM REGARDING
CITY COUNCIL MEETING MINUTES

Recommendation: Staff recommends that the City Council receive and file this memorandum.

b) REPORT 20-0097

CHECK REGISTERS
(Finance Director Viki Copeland)

Recommendation: Staff recommends that the City Council ratify the following check registers.

Attachments: 1. 02-06-20
2. 02-13-20

c) REPORT 20-0093

REVENUE REPORT, EXPENDITURE REPORT,
AND CIP REPORT BY PROJECT FOR DECEMBER 2019
(Finance Director Viki Copeland)

Recommendation: Staff recommends that the City Council receive and file the December 2019 Financial Reports.

Attachments: 1. December 2019 Revenue Report
2. December 2019 Expenditure Report
3. December 2019 CIP Report by Project
4. SUPPLEMENTAL Memo from Finance Director Viki Copeland (added 2-25-20 at 6:10pm).pdf

d) REPORT 20-0090

CITY TREASURER’S REPORT AND CASH BALANCE REPORT
(City Treasurer Karen Nowicki)

Recommendation: The City Treasurer recommends that the City Council receive and file the December 2019 City Treasurer's Report and Cash Balance Report.

2. December 2019 Treasurer's Report

e) REPORT 20-0091

CANCELLATION OF CERTAIN CHECKS
(City Treasurer Karen Nowicki)

Recommendation: The City Treasurer recommends that the City Council approve cancellation of certain checks.

f) REPORT 20-0102

CAPITAL IMPROVEMENT PROGRAM STATUS REPORT
AS OF FEBRUARY 18, 2020
(Public Works Director Marnell Gibson)
**Recommendation:** Staff recommends that the City Council receive and file the Capital Improvement Program Status Report as of February 18, 2020.

**Attachments:** CIP Status Sheet -Feb-2020

**g) REPORT 20-0117**

**ACTION SHEET OF THE PLANNING COMMISSION MEETING OF FEBRUARY 18, 2020**

**Recommendation:** Staff recommends that the City Council receive and file the action sheet of the Planning Commission meeting of February 18, 2020.

**Attachments:** Action Sheet of the February 18, 2020 Planning Commission meeting

**h) REPORT 20-0118**

**PLANNING COMMISSION TENTATIVE FUTURE AGENDA ITEMS**

(Community Development Director Ken Robertson)

**Recommendation:** Staff recommends that the City Council receive and file the March 16, 2020 Planning Commission tentative future agenda items.

**Attachments:** Planning Commission March 16, 2020 Tentative Future Agenda

**i) REPORT 20-0108**

**SOUTH BAY WORKFORCE INVESTMENT BOARD QUARTERLY SUMMARY**

**Recommendation:** Staff recommends that the City Council receive and file the Quarterly Summary from the South Bay Workforce Investment Board (SBWIB).

**Attachments:** SBWIB 2nd Quarter Summary for 2019-2020.pdf

**j) REPORT 20-0104**

**2018-19 COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR)**

(Including Report from Independent Auditor)

(Finance Director Viki Copeland)

**Recommendation:** Staff recommends that the City Council receive and file the 2018-19 Comprehensive Annual Financial Report (CAFR), which includes the report from Gruber and Associates, the City's independent auditors.

**Attachments:**
1. Link to 2018-19 Comprehensive Annual Financial Report
2. SUPPLEMENTAL Email from David Grethen (submitted 2-25-20 at 12:29pm).pdf

**k) REPORT 20-0081**

**APPROVAL OF THE SIXTH AMENDMENT TO THE ROTARY CLUB LEASE AGREEMENT FOR USE OF THE ROTARY FACILITY (2521 VALLEY DRIVE) INCLUDING A MONTH-TO-MONTH EXTENSION**

(Community Resources Manager Kelly Orta)

**Recommendation:** Staff recommends that the City Council approve the sixth amendment to the Rotary Club lease agreement including a month-to-month extension.
1. Rotary Club Lease Agreement
2. First Amendment to the Rotary Club Lease Agreement
3. Second Amendment to the Rotary Club Lease Agreement
4. Third Amendment to the Rotary Club Lease Agreement
5. Fourth Amendment to the Rotary Club Lease Agreement
6. Fifth Amendment to the Rotary Club Lease Agreement
7. Sixth Amendment to the Rotary Club Lease Agreement
8. SUPPLEMENTAL eComment from Rotary President Steven Peterson (submitted 02-24-20 at 5:30pm).pdf

I) REPORT 20-0105
RESOLUTION IN SUPPORT OF MEASURE FD
(Emergency Management Coordinator Brandy Villanueva)

Recommendation: Staff recommends that the City Council adopt the attached resolution in support of Los Angeles County Fire Department Measure FD ballot measure for the March 3, 2020 election.

Attachments: Measure FD Resolution Draft_021820

m) REPORT 20-0096
RESOLUTION RESCINDING RESOLUTION NO. 733 AND ADOPTING A NEW RESOLUTION RELATIVE TO WORKER’S COMPENSATION BENEFITS FOR REGISTERED DISASTER SERVICE WORKER VOLUNTEERS
(Emergency Management Coordinator Brandy Villanueva)

Recommendation: Staff recommends that the City Council adopt the attached resolution rescinding Resolution No. 733 and replacing it with a new resolution acknowledging the changes related to the workers’ compensation benefits for registered disaster service worker volunteers.

Attachments: 1. Resolution Number 733 - April 15, 1947
2. Resolution Number 20-XXXX

3. CONSENT ORDINANCES
NONE

4. ITEMS REMOVED FROM THE CONSENT CALENDAR FOR SEPARATE DISCUSSION
* Public comments on items removed from the Consent Calendar.

5. PUBLIC HEARINGS - TO COMMENCE AT 7:30 P.M.
a) REPORT 20-0089
CONSIDERATION OF TEXT AMENDMENT TO THE M-1 LIGHT MANUFACTURING ZONE INCLUDING A LIMITED EVENT PERMIT FOR CYPRUS DISTRICT BUSINESSES
(Community Development Director Ken Robertson)
Recommendation: The Planning Commission and staff recommend that the City Council:
1. Introduce Ordinance to amend Chapter 17.04 and Chapter 17.42 of Title 17 of the Hermosa Beach Municipal Code that would add a Limited Events Permit option as an accessory use to businesses located in the Cypress District M-1 zone and update and clarify definitions and permitted uses in the M-1 zone specific to artist studios and architect studios, and determination that the project is categorically exempt from the California Environmental Quality Act; and
2. Adopt the attached resolution establishing a Limited Events Permit application fee.

Attachments:
1. Proposed Ordinance
2. Proposed Fee Resolution
3. Link to 7-23-19 City Council Meeting
4. Link to 8-20-19 Planning Commission Meeting
5. Link to 11-7-19 Planning Commission Study Session Meeting
6. Link to 12-9-19 Planning Commission Meeting
7. Link to 1-21-20 Planning Commission Meeting
8. Public Notice Sent to Businesses and Property Owners
9. City Council staff report and minutes for Consideration of Similar Use Provision for M-1 Zoned Property for Architect Studio dated August 8, 2000
10. Email from David Grethen regarding Limited Events Frequency dated January 22, 2020
11. SUPPLEMENTAL 86 eComments as of 02-25-20 at 4pm
12. SUPPLEMENTAL Email and Attachments from Kent Allen (submitted 02-25-20 at 12:46pm)
13. SUPPLEMENTAL Letter from Jed Sanford re CEQA (submitted 02-25-20 at 2:36pm)
14. SUPPLEMENTAL Letter from Jed Sanford re Conflict of Interest (submitted 02-25-20 at 2:36pm)
15. SUPPLEMENTAL Letter from Jed Sanford re Integrity (submitted 02-25-20 at 2:36pm)
16. SUPPLEMENTAL Letter from Phyllis Pennings (submitted in person on 02-25-20)
16. SUPPLEMENTAL Memo from Community Development Director Ken Robertson (added 2-25-20 at 6:10pm)

6. MUNICIPAL MATTERS

a) REPORT 20-0095 MIDYEAR BUDGET REVIEW 2019-20
(Finance Director Viki Copeland)
Recommendation: Staff recommends that the City Council:
1. Approve the revisions to estimated revenue, appropriations, budget transfers, and fund balances as shown herein and in the attached Revenue Detail Report, Additional Appropriations Report, Budget Transfers Report, and Budget Summary Report;
2. Approve the following transactions from the General Fund:
   a. transfer $154,795 to the assigned fund balance for Contingencies in order to maintain the City's target of 16% of appropriations for this goal;
   b. transfer $238 to the Compensated Absences assigned fund balance in order to maintain the City's goal amount of 25% of the current liability; and
   c. transfer $59,031 to the Lighting/Landscaping Fund in order to cure the fund's deficit balance.
3. Transfer the remaining funds available in the General Fund of $393,736 to the Capital Improvement Fund; and
4. Receive and file the attached information about City Council travel.

Attachments:
1. 19-20 Revenue Detail Report
2. 19-20 Additional Appropriations
3. Midyear Budget Transfers 2019-20
4. 2019-20 Midyear Budget Summary Final
5. City Council Travel Summary 2019-20
6. CIP-11 - 419 Storm Drain Pipe Screens
7. SUPPLEMENTAL Memo from Finance Director Viki Copeland (added 2-24-20 at 6pm).pdf
8. SUPPLEMENTAL Email from David Grethen (submitted 2-25-20 at 2:24pm).pdf

b) REPORT 20-0115
LEADERSHIP HERMOSA BEACH CLASS OF 2020
CLASS PROJECT
(Interim Emergency Management Coordinator Michael Edwards)

Recommendation: Staff recommends that the City Council review and approve the proposed Leadership Hermosa Beach 2020 class project.

Attachments:
1. Leadership Hermosa Beach Previous Projects 021120
2. Leadership Hermosa Beach Class of 2020 Project Team
3. LHB 2020 Project Renderings
4. Commercial Aluminum Installation Instructions
5. Leadership Hermosa Beach Class of 2020 Timeline
6. Leadership Hermosa Beach Budget 021120

7. MISCELLANEOUS ITEMS AND MEETING ATTENDANCE REPORTS - CITY COUNCIL

a) 20-0106
MAYOR PRO TEM MASSEY REPORTS ON HIS ATTENDANCE AT THE USC PRICE SUSTAINABILITY SUMMIT IN PALM SPRINGS, CALIFORNIA FROM FEBRUARY 21-22, 2020

b) 20-0107
UPDATES FROM CITY COUNCIL AD HOC SUBCOMMITTEES AND STANDING COMMITTEE DELEGATES/ALTERNATES
8. OTHER MATTERS - CITY COUNCIL

Requests from Councilmembers for possible future agenda items. No discussion or debate of these requests shall be undertaken; the sole action is whether to schedule the item for consideration on a future agenda. No public comment will be taken. Councilmembers should consider the city’s work plan when considering new items.

a) 20-0110

TENTATIVE FUTURE AGENDA ITEMS

Recommendation: Staff recommends that the City Council receive and file the tentative future agenda items.

Attachments: Tentative Future Agenda.pdf

ADJOURNMENT
FUTURE MEETINGS AND CITY HOLIDAYS

CITY COUNCIL MEETINGS:
March 4, 2020 - Wednesday - Adjourned Regular Meeting:
   6:00 PM - Joint Meeting with Planning Commission
March 10, 2020 - Tuesday - 6:00 PM - Closed Session,
   7:00 PM - City Council Meeting
March 24, 2020 - Tuesday - 6:00 PM - Closed Session,
   7:00 PM - City Council Meeting
March 30, 2020 - Monday - Adjourned Regular Meeting:
   6:00 PM - Revenue Study Session
April 4, 2020 - Saturday - Adjourned Regular Meeting:
   9:00 AM - City Council Retreat
April 14, 2020 - Tuesday - 6:00 PM - Closed Session,
   7:00 PM - City Council Meeting
April 22, 2020 - Wednesday - Adjourned Regular Meeting:
   6:00 PM - FY 2020-2021 Capital Improvement Program
April 28, 2020 - Tuesday - 6:00 PM - Closed Session,
   7:00 PM - City Council Meeting
May 6, 2020 - Wednesday - Adjourned Regular Meeting:
   6:00 PM - Study Session
May 12, 2020 - Tuesday - 6:00 PM - Closed Session,
   7:00 PM - City Council Meeting
May 21, 2020 - Thursday - Adjourned Regular Meeting:
   6:00 PM - Budget Study Session
May 26, 2020 - Tuesday - 6:00 PM - Closed Session,
   7:00 PM - City Council Meeting
June 3, 2020 - Wednesday - Adjourned Regular Meeting:
   6:00 PM - Study Session
June 9, 2020 - Tuesday - 6:00 PM - Closed Session,
   7:00 PM - City Council Meeting
June 23, 2020 - Tuesday - 6:00 PM - Closed Session,
   7:00 PM - City Council Meeting
July 1, 2020 - Wednesday - Adjourned Regular Meeting:
   6:00 PM - Study Session
July 14, 2020 - Tuesday - 6:00 PM - Closed Session,
   7:00 PM - City Council Meeting
July 23, 2020 - Thursday - Adjourned Regular Meeting:
   7:00 PM - Joint Meeting with all Boards/Commissions
July 28, 2020 - Tuesday - 6:00 PM - Closed Session,
   7:00 PM - City Council Meeting
August 11, 2020 - Tuesday - No Meeting (Dark)
August 25, 2020 - Tuesday - 6:00 PM - Closed Session,
   7:00 PM - City Council Meeting
September 2, 2020 - Wednesday - Adjourned Regular Meeting:
   6:00 PM - Study Session
September 8, 2020 - Tuesday - 6:00 PM - Closed Session,
   7:00 PM - City Council Meeting
September 22, 2020 - Tuesday - 6:00 PM - Closed Session,
   7:00 PM - City Council Meeting
CITY COUNCIL MEETINGS - CONTINUED:
October 7, 2020 - Wednesday - Adjourned Regular Meeting:
   6:00 PM - Study Session
October 13, 2020 - Tuesday - 6:00 PM - Closed Session,
   7:00 PM - City Council Meeting
October 27, 2020 - Tuesday - 6:00 PM - Closed Session,
   7:00 PM - City Council Meeting
November 4, 2020 - Wednesday - Adjourned Regular Meeting:
   6:00 PM - Study Session
November 10, 2020 - Tuesday - 6:00 PM - Closed Session,
   7:00 PM - City Council Meeting
November 12, 2020 - Thursday - Adjourned Regular Meeting:
   6:00 PM - Appointment of Mayor & Mayor Pro Tem
November 24, 2020 - Tuesday - 6:00 PM - Closed Session,
   7:00 PM - City Council Meeting
December 2, 2020 - Wednesday - Adjourned Regular Meeting:
   6:00 PM - Study Session
December 8, 2020 - Tuesday - 6:00 PM - Closed Session,
   7:00 PM - City Council Meeting
December 22, 2020 - Tuesday - No Meeting (Dark)

BOARDS, COMMISSIONS AND COMMITTEE MEETINGS:
February 4, 2020 - Tuesday - 7:00 PM - Parks and Recreation Advisory Commission Meeting
February 18, 2020 - Tuesday - 7:00 PM - Planning Commission Meeting
March 2, 2020 - Monday - 7:00 PM - Parks and Recreation Advisory Commission Meeting
March 4, 2020 - Wednesday - 6:00 PM - Joint City Council and Planning Commission Meeting
March 16, 2020 - Monday - 7:00 PM - Planning Commission Meeting
March 18, 2020 - Wednesday - 7:00 PM - Public Works Commission Meeting
April 2, 2020 - Thursday - 7:00 PM - Parks and Recreation Advisory Commission Meeting
April 21, 2020 - Tuesday - 7:00 PM - Planning Commission Meeting
May 5, 2020 - Tuesday - 7:00 PM - Parks and Recreation Advisory Commission Meeting
May 19, 2020 - Tuesday - 7:00 PM - Planning Commission Meeting
May 20, 2020 - Wednesday - 7:00 PM - Public Works Commission Meeting
June 2, 2020 - Tuesday - 7:00 PM - Parks and Recreation Advisory Commission Meeting
June 16, 2020 - Tuesday - 7:00 PM - Planning Commission Meeting
July 7, 2020 - Tuesday - 7:00 PM - Parks and Recreation Advisory Commission Meeting
July 15, 2020 - Wednesday - 7:00 PM - Public Works Commission Meeting
July 21, 2020 - Tuesday - 7:00 PM - Planning Commission Meeting
August 4, 2020 - Tuesday - 7:00 PM - Parks and Recreation Advisory Commission Meeting
August 18, 2020 - Tuesday - 7:00 PM - Planning Commission Meeting
September 1, 2020 - Tuesday - 7:00 PM - Parks and Recreation Advisory Commission Meeting
September 15, 2020 - Tuesday - 7:00 PM - Planning Commission Meeting
September 16, 2020 - Wednesday - 7:00 PM - Public Works Commission Meeting
October 6, 2020 - Tuesday - 7:00 PM - Parks and Recreation Advisory Commission Meeting
October 20, 2020 - Tuesday - 7:00 PM - Planning Commission Meeting
November 5, 2020 - Thursday - 7:00 PM - Parks and Recreation Advisory Commission Meeting
November 17, 2020 - Tuesday - 7:00 PM - Planning Commission Meeting
November 18, 2020 - Wednesday - 7:00 PM - Public Works Commission Meeting
December 1, 2020 - Tuesday - 7:00 PM - Parks and Recreation Advisory Commission Meeting
December 15, 2020 - Tuesday - 7:00 PM - Planning Commission Meeting
CITY OFFICES CLOSED FRIDAY-SUNDAY AND ON THE FOLLOWING DAYS:
February 17, 2020 - Monday - President's Day
May 25, 2020 - Monday - Memorial Day
September 7, 2020 - Monday - Labor Day
November 11, 2020 - Wednesday - Veteran's Day
November 26, 2020 - Thursday - Thanksgiving Day